

Friends of St Catherine's CIO Committee Meeting
Minutes of Meeting 22 October 7.30 pm



Present	Bill Grist (Chair), Ken Grapes (PCC/Fabric Officer, Mike Lowenstein (Treasurer) Julia Payn (Membership and Web) Peter Wall, Karen Sahlsberg, Anthony Seymour, Andrew Snowdon and Julie Hawes (Secretary) Part meeting- Kate Gabriel (Open Gardens)	
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1. Apologies	David Frost	
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2. Minutes of the last meeting	Approved. This was the last meeting of the FOSC trust. Today's meeting will now commence as the first under our new structure as a Charitable Incorporated Organisation known as a CIO. BG/KG	<u>Actions</u>
3. Future Events	<p>Open Gardens date confirmed as 28/06/26 KGa to meet with JF to discuss a handover of event. Will liaise with Garden Owners and offerings. AS will lead the event, BG to support with legalities/paperwork. Review of Insurance arrangements for the event looking if not insurable by FOSC then looking at something within property owners remit. KG to check out Ecclesiastical Insurance Group for cover. Further work to look at simplifying Ferry arrangements, parking and access plus securing the support of car show ops via Scott Rose?</p> <ul style="list-style-type: none"> -Could Starting Handle club join in with tractor display -Other items included suggestions to increase interest to other village groups such as school children's projects. -Village floral displays -Staithe Trust permission to use area for stalls etc -Wristbands in numbered packs -Treasure Hunt - Toilets - Food - Use of other communal buildings/areas within the village. - Volunteers <p>More detail next meeting</p>	<p>KGa AS BG KG</p>
4. CIO	<p>The CIO structure is now fully registered. A recognised legal entity. It allows for fewer administrative burdens and limited liability for our trustees. A new Charity bank account is under application with Cooperative bank which offers favourable terms and free servicing.</p> <p>We will now need to look at defining a set of policies to ensure compliance and transparency to our values. JP volunteered to look at this.</p> <p>Existing signage to be reviewed for the website address ludham.org</p>	<p>BG/ML</p> <p>JP</p> <p>AS</p>

5. Illuminated boat parade review	<p>Broke Even. Need to look at ways of mitigating loss. Continue 2 yearly. Approx attendees 2000/ car parking 600 Needs a big sponsor to help pay for support materials of around £5K. Big thanks to BAM for their support this time. Look at changing route. Make it a longer programme inc historic/leisure boat parade. More food/drink More signage Staithe has potential for up to 10k people.</p>	BG/AS
6. Treasurers and membership reports	<p>Membership Statement Membership is low and discussion regarding whether to attract members was necessary or rather concentrate on general support. Christmas deadline for Gift Aid to be applied for.</p> <p>Treasurer Report New bank account application in progress.</p>	<p>BG/JP</p> <p>BG/ML</p>
7. PPC report	<p>KG confirmed end of refurb of stonework and windows plus the belfry windows replaced. New oak frame and stone Mullions which date to C14 now repaired. The choir vestry is also renovated and a proper robing area created.. KG gave thanks to BG for all his hard work in CIO and FOSC. BG commended KG for his amazing fund raising efforts.</p> <p>A report on the rood screen is awaited. It may be that the painted boards are unique to St Catherine's.</p>	KG
8. AOB	<p>Thanksgiving service for the repairs to the church 16/11/25 6pm. BG to send email to members</p>	BG
9. Next meeting	Tuesday 2nd December 2025 7.15pm	

